**Job Roles and Responsibilities**

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| Title: | **Community Research Project –** 1 month volunteer position (23rd July – 17th August 2018) |
| **Location:** | **S.A.L.V.E. International:** Uganda (Jinja District) |
| **Key Expectations:** | * You will begin work on Monday 23rd July and end on Friday 17th August 2018. * You will be expected to work 5 days a week. This will usually be Monday to Friday but may involve one or two Saturdays. * You will be expected to attend 2 induction days before the start of the project on 11th and 18th July. * You will be expected to have good time keeping skills. * You will be expected to work in a professional manner at all times. |
| **Expenses:** | This is a volunteer position and therefore unpaid.  You will be reimbursed with 280,000 UGX for the month to cover your expenses. |
| **Job purpose:** | * To work with the S.A.L.V.E. team to implement a community research project. * To work on the planning, implementation, evaluation and reporting of the community research project in a timely and high quality manner. * To feedback the results of your research to a S.A.L.V.E. panel, or at a community event to the local leaders and community members of the area you have been researching. * To support the running of holiday activities for children in our care such as sports sessions, talent shows and arts and crafts activities. * To raise awareness and support for the work of S.A.L.V.E. International in Jinja and Uganda as a whole. * To support other members of the S.A.L.V.E. team in their roles as needed with advice or assistance to ensure the overall aims of the organisation are met. |
| **Desired outputs of the role:** | * To implement a piece of community research as a team, complete a research report and present the findings back. As well as this, to run a week long Holiday Camp with educational and engaging activities for young people. |
| **Attainments** | **In order to be considered for this post you will have to demonstrate that you have:**  **Experience**   * Experience of implementing research methodologies in the field. * Experience of writing research reports and presenting findings effectively. * Experience of computer skills and reporting practice. * Experience in communicating effectively to work well with different members of the community to conduct research activities. * Experience of working with and teaching children.   **Qualifications**   * Ideally educated to diploma level. * Have attended relevant courses and training modules.   **Work based knowledge**   * Practical experience of carrying out community research. * Has practical experience of running activities for children/ youth.   **Desirable**   * An understanding of running a business, or experience with social enterprise. * An understanding of budgets and different business models.   **Skills**   * Excellent organisational skills. * Good communication skills to be able to communicate well with different members of the community effectively. * Planning and implementation skills. * Ability to work with other team members from different backgrounds. * Excellent attention to detail. * Able to work on own initiative, under pressure and to tight deadlines. * Good computer skills.   **Person specification:**   * A Ugandan National who is fluent in English and has strong written skills. |