**Job Roles and Responsibilities**

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| Title: | **Community Research Project –** 1 month volunteer position (23rd July – 17th August 2018) |
| **Location:** | **S.A.L.V.E. International:** Uganda (Jinja District) |
| **Key Expectations:** | * You will begin work on Monday 23rd July and end on Friday 17th August 2018.
* You will be expected to work 5 days a week. This will usually be Monday to Friday but may involve one or two Saturdays.
* You will be expected to attend 2 induction days before the start of the project on 11th and 18th July.
* You will be expected to have good time keeping skills.
* You will be expected to work in a professional manner at all times.
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| **Expenses:** | This is a volunteer position and therefore unpaid. You will be reimbursed with 280,000 UGX for the month to cover your expenses. |
| **Job purpose:** | * To work with the S.A.L.V.E. team to implement a community research project.
* To work on the planning, implementation, evaluation and reporting of the community research project in a timely and high quality manner.
* To feedback the results of your research to a S.A.L.V.E. panel, or at a community event to the local leaders and community members of the area you have been researching.
* To support the running of holiday activities for children in our care such as sports sessions, talent shows and arts and crafts activities.
* To raise awareness and support for the work of S.A.L.V.E. International in Jinja and Uganda as a whole.
* To support other members of the S.A.L.V.E. team in their roles as needed with advice or assistance to ensure the overall aims of the organisation are met.
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| **Desired outputs of the role:** | * To implement a piece of community research as a team, complete a research report and present the findings back. As well as this, to run a week long Holiday Camp with educational and engaging activities for young people.
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| **Attainments** | **In order to be considered for this post you will have to demonstrate that you have:****Experience*** Experience of implementing research methodologies in the field.
* Experience of writing research reports and presenting findings effectively.
* Experience of computer skills and reporting practice.
* Experience in communicating effectively to work well with different members of the community to conduct research activities.
* Experience of working with and teaching children.

**Qualifications*** Ideally educated to diploma level.
* Have attended relevant courses and training modules.

**Work based knowledge*** Practical experience of carrying out community research.
* Has practical experience of running activities for children/ youth.

**Desirable*** An understanding of running a business, or experience with social enterprise.
* An understanding of budgets and different business models.

**Skills*** Excellent organisational skills.
* Good communication skills to be able to communicate well with different members of the community effectively.
* Planning and implementation skills.
* Ability to work with other team members from different backgrounds.
* Excellent attention to detail.
* Able to work on own initiative, under pressure and to tight deadlines.
* Good computer skills.

**Person specification:*** A Ugandan National who is fluent in English and has strong written skills.
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