

S.A.L.V.E. International UK Board Treasurer Role Description





Exciting opportunity to be Board Treasurer:

We are seeking to recruit a new Treasurer on the Board of Trustees for **S.A.L.V.E. International** with a minimum commitment of 8-12 hours per month (which can be evening and weekends) based in the UK.

S.A.L.V.E. International is a small International Development charity registered in the UK and Uganda. Our ethos is “Support And Love Via Education”. We support children living and working on the streets of Uganda to have a brighter future.

At S.A.L.V.E. we believe:

- No young person should have to live or work on the streets
- Young people who have lived and worked on the streets deserve the chance to fulfil their potential
- Young people on the streets should have trustworthy, supportive adults around them

With the generous help of our supporters, S.A.L.V.E. works with children on the streets of Jinja, Uganda, so they have the opportunity to leave their difficult pasts behind them and move forward, towards a brighter future.

We have a Drop in Centre and Street Outreach services for children currently living on the streets. We offer short term residential care in our Halfway Homes or Drug Rehabilitation Centre to help a child to transition off the streets, and follow up care and support for when a child has been resettled home to their family. We also offer educational support, or business skills training where assessed to be needed to help a child to settle home successfully.

We are looking to recruit a new treasurer who believes in our vision that there should be “No Street Called Home” for children living on the streets in Uganda and who wants to work together with us to grow this impact and further change children’s lives.

Some of the charity’s key achievements since we began in 2008 are:

- We have supported **2,239** children living on the streets with food, counselling, education and medical care, through our Street Outreach services.
- We have resettled **622** children away from the streets back to a safe and caring family home.
- We provided **99** children with specialist treatment for their drug addiction.
- We currently support **137** children, who previously lived on the streets, in full time education.
- We have supported a further **60** young people in their education who have now graduated.
- We have trained **264** caregivers in business skills and gave them start-up capital and mentorship too.
- During the strict COVID lockdown we gave food, soap and hope to over **1,600** people in 2020 and **1,908** people in 2021.
- We have planted **5,533** fruit trees in the community.

What does the Board Treasurer role involve?

You will join our Board of Trustees in the UK and work alongside our CEO, staff teams and Ugandan board, to help S.A.L.V.E. International to thrive and increase our impact.

The term of office for our board is four years (which is renewable) – however it is possible for someone to step down, resign or take a sabbatical within this time period, should your circumstances change.

Practically the role will involve:

- 8 to 12 hours a month.
- Attending 4 board meetings per year (these are on a weekend in the daytime. The dates are set at the start of each year and they will normally consist of three virtual half day meetings and one face to face whole day meeting per year).
- Our board has 3 committees that meet virtually once per quarter between board meetings. These are Finance, HR and Governance and Fundraising and Communications. As treasurer you would be automatically on the Finance committee, with the option to join any other committee alongside this if you wish and are able to.
- Responding to emails (where relevant), liaising with the CEO and other board members as needed, and championing any areas of S.A.L.V.E.'s work in which your knowledge, skills, experience and time available allow.

We also believe that it is highly beneficial for board members to visit the programme in Uganda at least once every four years to understand the work in greater depth, share their skills and to meet with team members and service users. Assistance towards your flight costs may be available, based on an application from the trustee.

Treasurer specific responsibilities:

As treasurer of the board you would also be responsible for:

- Ensuring the charity maintains proper accounts by overseeing and providing guidance to the staff members who do the day to day bookkeeping work.
- Reviewing the charity's financial performance.
- Reviewing and presenting financial reports to the board in a clear format to help the board understand the charity's financial position.
- Advising the board on how best to carry out its financial responsibilities.
- Liaising with professional advisors, S.A.L.V.E. staff and with the charity's independent examiner/ auditors as needed.
- Overseeing the internal audit of our annual accounts.
- Reviewing policies for finance, security of assets and investment.
- Ensuring that the charity has robust and effective financial controls in place.



Essential skills for the treasurer:

- Have experience in finance/accounting and are likely to hold one of the following financial qualifications: ACA - Chartered Accountant, ACCA /CACA - Certified Accountant, CIMA - Chartered Management Accountant, or CIPFA.
- Have proven experience of communicating well with different stakeholders.
- Have the ability to create, review and develop strategies, policies, procedures and systems to ensure that S.A.L.V.E. is following good practice in line with the UK Charity Commission.
- Be solution focused and creative in their ability to approach problems.

Other desirable (but not essential) skills:

- Have experience in successfully working internationally and/ or with people from different cultural backgrounds.
- Have previous experience within the charity sector and be able to evidence their enthusiasm and dedication.
- To encourage diversity on our Board we would especially welcome applicants who are originally from Uganda or has strong ties to Uganda, but are now based in the UK.

Any questions: Please get in touch to find out more: info@salveinternational.org

How to apply: Please email a copy of your CV and a 1 page cover letter explaining why you are interested in the role, highlighting how you meet the requirements and any key skills or experience you would bring to the role to: info@salveinternational.org. Please also specify in your cover letter if you would be interested in being considered for being a general trustee if you were not selected for the role of treasurer.

Closing Date: Sunday 20th November

Interview dates: December 2022 (time to be arranged with shortlisted candidates)

