

Title:	Family Business Social Worker (fixed term)
Location:	S.A.L.V.E. International Uganda (Jinja District) based at our land in Namulesa
Job purpose:	<ul style="list-style-type: none"> - To develop and improve our existing Business Programme and Family Counselling programme for the organisation to best benefit our service users. - To support your manager with programme planning, implementation, evaluation and reporting in a timely and high quality manner. - To support your manager in ensuring the objectives for the Business Programme and Family Counselling Programme are met and evaluated. - To give psychosocial support and mentoring to family members and youth that are identified as candidates for the business empowerment or family counselling programme. - To raise awareness and support for of the work of S.A.L.V.E. International in Jinja and Uganda as a whole. - To support other members of the S.A.L.V.E. team in their roles as needed with advice or assistance to ensure the overall aims of the organisation are met.
Key activities:	<p>The following activities are intended as a guide to the main responsibilities of the post and are not an exhaustive list of duties/ tasks. The postholder may be required to undertake other duties that are not listed below, at the direction of their manager. The job description may be amended from time to time after consultation with the post holder.</p> <ul style="list-style-type: none"> - Support your manager to develop/ improve your programme through regular evaluation and learning reviews. - Proper financial management of any finances assigned in line with the organisation's financial system/ policy. - Support your manager to ensure that all the planned activities for the Business Programme i.e. family counselling, business assessment, business training and follow ups are performed to a high standard. - Support your manager in ensuring that all reporting from the Business and Family Counselling programme i.e. the weekly, monthly and project specific reports are done in time and to a high standard. - Support your manager to develop/ oversee the care and development plans for all families/ individuals under our Business Programme and work with the aim of the family taking full responsibility for themselves again. - Undertake research for S.A.L.V.E. where relevant around family, community or business topics as agreed with your manager and in line with the S.A.L.V.E. strategy as needed. - Ensure that all lessons taught are well documented and feedback is also recorded and acted upon to develop an increasingly strong syllabus for the organisation. - Case manage children assigned to you to a high standard including budgeting on time, keeping their case files up to date and making sure they have clear actions plans to help them to succeed in their education. - Assist in developing new project proposals for the organisation and in contributing in S.A.L.V.E.s communications and story writing as required. For example, to do a minimum of two blog's/ podcasts per year for the SALVE website and complete any other communications work as requested. - Actively keeping up to date with the latest social work/ counselling/ community education learning.
Attainments	<p>In order to be considered for this post you will have to demonstrate that you already have:</p> <p>Experience:</p> <ul style="list-style-type: none"> • Experience of doing social work/ counselling • Experience in entrepreneurship/ business management. • Experience in facilitating and training. • Proven commitment to first class relationship management and team work. • Experience in using finances wisely. <p>Qualifications: Social Work/ Development Studies/ Business/ Entrepreneurship degree holder</p> <ul style="list-style-type: none"> • Have attended relevant courses and training modules, especially in business and counselling <p>Work based knowledge: Practical experience in social work, counselling and business.</p> <p>Skills:</p> <ul style="list-style-type: none"> • Ability to work well with other team members and develop positive relationships. • Proven ability to use organisational finances wisely. • Excellent attention to detail and IT skills. • Self-motivated and able to work on own initiative, under pressure and to tight deadlines. • Excellent administration, organisational, planning and implementation skills. • Counselling and motivational skills. • Interest in developing knowledge, specialising and upskilling in the area of business and social work. • Language skills in English/ Luganda and Lusoga as a minimum
Salary expectations	This is a staff role for an active person who wants to help family members learn business skills. We will give you 700,000 Ugandan shillings gross pay per month as salary during your probation period. After passing your 6 month probation period and being confirmed into post this salary would rise. You will receive a transport allowance to help you to transport yourself to your base of work. Then any further travel for the role will be covered by the organisation. Lunch will be provided.

